



Non-Exempt  
January 3, 2012

## JOB ANNOUNCEMENT

**Position:** Senior Community Health Worker II (HIV Test Counselor)

**Reports to:** Program Coordinator

**Salary Range:** Staring salary based on experience, qualification, and budget.  
(100% time – 40 hours a week) and (Hourly as needed)

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**Position Purpose:**

Funded by the Office of AIDS Programs and Policy, under the direction of the Program Coordinator, the Sr. Community Health Worker II (HIV Test Counselor) is responsible for implementing HIV, Syphilis, Chlamydia, Gonorrhea and Hepatitis A, B, C counseling and screenings for high-risk priority populations. The position will require the candidate to drive the mobile medical vehicle.

**Principal Responsibilities:**

1. Provide targeted HIV, STD and Hepatitis counseling and screenings services.
2. Perform venipuncture/phlebotomy, collect and process specimens to submit to laboratory for processing.
3. Implement curriculum and supporting education materials, as indicated.
4. Provides client follow-up planning as indicated.
5. Attends community and staff meetings, as scheduled.
6. Participates in JWCH trainings and advisory committee meetings, as scheduled.
7. Provide safe transport of staff to and from program sites.
8. Ensure that the van is in proper operational condition (check oil, gas, lights, air in tires, etc.) and cleaned on a daily basis.
9. Comply with all applicable traffic laws and regulations, ensuring passenger safety and security at all times.
10. Other duties as assigned.
11. Data Entry

**Requirements:**

1. BS or BA degree in Public Health or a health/human service field or three (3) years equivalent experience.
2. Experience working with at-risk priority populations.
3. Current HIV Counselor certification, current rabid test certification.
4. Phlebotomy certification.
5. Effective oral and written communication skills.
6. Ability to drive the mobile medical vehicle to and from the program sites including appropriate and current California Driver License
7. Bilingual (English/Spanish) a plus.
8. Able to input data and generate reports in the HIRS data entry system.

**To apply, please fax or email resume or list of qualifications including the job code number to:**

**JWCH Institute, Inc.**  
**1910 W. Sunset Boulevard, Suite 650**  
**Los Angeles, CA 90026**  
**Attn: Human Resources Department**  
**Job Code: 355**  
**Fax Number (213) 413-3443**  
**E-Mail [cespinoza@jwchinstitute.org](mailto:cespinoza@jwchinstitute.org)**

Closing date: Open until filled.

JWCH Institute, Inc, is an Equal Opportunity Employer (EOE).